Central Synagogue offers room rentals for a variety of occasions, including lifecycle events, luncheons or evening party events. We look forward to helping you to celebrate your upcoming simchah.

**Luncheon, Evening, or other Day-Time Room Rentals**
Rental spaces are available in the Community House as well as the Sanctuary Buildings. These spaces can be reserved for a longer sit down luncheon.

<table>
<thead>
<tr>
<th>Building</th>
<th>Room</th>
<th>Capacity</th>
<th>Hourly Rate</th>
<th>Longer Rentals (2–3 hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community House</td>
<td>Lese Lobby</td>
<td>150 people</td>
<td>$1,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Community House</td>
<td>9th Floor</td>
<td>90 people</td>
<td>$1,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Community House</td>
<td>504 Chapel</td>
<td>24 people</td>
<td>$750</td>
<td>$1,500</td>
</tr>
<tr>
<td>Community House</td>
<td>Beir Chapel</td>
<td>400 people</td>
<td>$1,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Sanctuary Building</td>
<td>Pavilion</td>
<td>300 people</td>
<td>$1,500</td>
<td>$3,000</td>
</tr>
<tr>
<td>Sanctuary Building</td>
<td>Atrium</td>
<td>50 people</td>
<td>$500</td>
<td>$700</td>
</tr>
</tbody>
</table>

To learn more about each rental space, [click here](#) to view pictures, potential seating arrangements and dimensions.

To start the process, please submit the [Room Rental Reservation Form](#).

**What You Need to Know Regarding Vendors**
- Central Synagogue does not use an exclusive caterer; you are welcome to use the caterer of your choice. Must be approved by the Events Dept.
- We are a Kosher-style facility: no t’reif, pork or shellfish. Meat and dairy may be served at the same event however must be served on separate platters.
- The rented space must be left in the condition it was found.
- We require a properly filled out Certificate of Insurance as well as a signed vendor insurance agreement form from all on-site vendors (caterers, photographers, installations, etc.).

**Requirements Prior to Your Event**
The Events Dept. requires all details for your events at least 2 weeks in advance of the event date. This includes:
- Signed Contract & Final Payment
- Certificate of Insurance from all vendors
- Signed vendor insurance agreement form
- Details on deliveries, vendor timing and needs

**When Planning Your Event**
Please keep the following policies in mind when making arrangements for your event:
- Photography and videography are not allowed during services
- No event themes deemed inappropriate for a synagogue, such as gambling
- No smoking on-site

123 East 55th Street · New York, NY 10022 · (212) 838-5122 · www.centralsynagogue.org
• No alcohol for minors
• If alcohol is served in the presence of minors, a bartender must be present.
• The address for the Sanctuary & Pavilion is 652 Lexington Ave, NYC 10022
• The address for the Community House is 123 East 55th Street, NYC 10022
• No open flames, candles or cooking stations with the exception of sternos

**For Bar/Bat Mitzvahs**

• No personalized or otherwise special kippot are allowed to be handed out at services
• We do not make announcements from the Bimah about Kiddush locations. Please make sure your invitations give specific directions to your guests about the location of your event.
• Photo shoot appointments for the Sanctuary must be arranged in advance through clergy study.
• More information can be found in the *b’nei mitzvah handbook*.

**Shared Kiddush Room Rental Requests**

To request an All-Inclusive Shared Kiddush in the Pavilion, please refer to the [Bar/Bat Mitzvah Shared Kiddush Form](#).

**Contact Information**

If you have any questions about these procedures, please do not hesitate to contact:

Steve Weingord  
Events Manager  
(212) 838-5122 x3002  
weingords@censyn.org